

POSITION DESCRIPTION



Title:	Nebraska Wildlife Education Coordinator
FLSA Status:	Full Time Employee / Exempt / Salaried
Reports to:	Education Director
Direct Reports:	Educator, Seasonals, Interns, Volunteers
Location:	Scottsbluff, Nebraska
Salary:	\$31,000-\$35,000 annually, commensurate with experience
Benefits:	Eligible – paid time off, Simple IRA w/match, medical, dental & vision insurance
Purpose:	As part of a partnership between the Bird Conservancy and Nebraska Game and Parks Commission, the Nebraska Wildlife Education Coordinator (NWEC) coordinates community education efforts with agencies, organizations and schools in the entire panhandle region of Nebraska.

About the Organization:

Bird Conservancy of the Rockies (BCR) is a 501-c(3) non-profit headquartered at the Environmental Learning Center at Barr Lake State Park with a satellite office in Fort Collins and fieldwork outposts in the Great Plains Region. BCR conserves birds and their habitats through an integrated approach of Science, Education and Stewardship. Our work radiates from the Rockies to the Great Plains, Mexico and beyond. We are innovative leaders in bird monitoring, research and stewardship. We support a dedicated team of scientists, educators and biologists. We have an annual budget of over \$5 million, which is primarily from federal/state grants and agreements. The organization celebrated 30 years of conservation and education efforts in 2018.

Essential Job Duties and Responsibilities:

- Build partnerships and work with local communities through Educational Service Units, Zoos, Natural Resource Districts, Wildcat Hills Nature Center, Children and Nature in Our Parks, Nebraska Alliance for Conservation for Environmental Education, and other conservation organizations and initiatives already active in the area.
- Conduct, update, innovate, and revamp existing programs and outreach events of the Nebraska Education Program.
- Hire and supervise the Nebraska Wildlife Education Assistant, and co-hire and co-supervise seasonal Nebraska banders.
- Manage current grant budgets and deliverables and continue pursuing further grant funding for the Nebraska Education Program.
- Other duties as assigned.

Knowledge, Skills and Abilities Required (unless otherwise noted):

- Solid understanding of environmental education standards and philosophy.
- General knowledge of biology and ecology, specifically to ecosystems found in Western Nebraska.
- Specific knowledge and experience regarding bird identification, bird banding, ornithology, and the natural history of birds.
- Ability to lift/carry 40 pounds, stand, walk and hike for extended periods of time and work outdoors in all conditions.
- Excellent organizational, logistical and time-management skills.
- Proven ability to handle multiple tasks and roles efficiently with little direct guidance, rapidly adapt to changing environment.
- Responsible, creative, relational, enthusiastic, flexible, and resourceful team player; self-motivated, results-oriented, and dedicated to providing clients with quality and enriching experiences.
- Bilingual in Spanish a plus.

Education and Experience Required:

- Bachelor's degree in natural resources, life sciences, environmental interpretation, or education with two years of working experience in a related field required. Master's degree a plus.
- Experience developing, marketing, administering, leading, and evaluating environmental education/interpretation programs in formal and non-formal outdoor classroom settings.
- Experience and confidence delivering scientific messages to diverse audiences.
- Experience in fundraising and budget management.
- Experience coordinating and supervising a diverse educator pool.
- Current CPR and First Aid Certification (WFA or WFR preferred).

To Apply:

Please send cover letter and resume with three professional references to applicants@birdconservancy.org with the subject line Nebraska Wildlife Education Coordinator by March 4, 2019. No phone calls please. Applications will be reviewed on a rolling basis.

Please note relocation funds are not available for this position.